

The uniform requirements are:

- Students are to wear full uniform to and from school.
- Blazers and boaters are to be worn to and from school each day unless an announcement is made indicating otherwise.
- Primary students wear their full College tracksuit to and from school on Fridays for Primary Sports Day.
- Secondary students involved in three or more College activities in one day, requiring the wearing of the College sports uniform, may request a Uniform Exemption Card, giving them permission to wear their College Tracksuit to and from school.
- Students involved in after school training or sports competitions may wear full sports uniform home.
- A high standard of personal presentation is expected of students at all times and care should be taken to keep uniforms in good condition. If a uniform is soiled or damaged and requires repair or cleaning, the complete reverse season uniform is to be worn, not the sports uniform, e.g. the summer uniform is to be worn if the winter uniform is being cleaned/repaired.
- According to the College Sun Protection Policy, during Terms 1 and 3, a College sun hat or cap (not the College boater) is to be worn in outside unshaded areas at recess, lunch breaks, or while involved in other outdoor activities.
- Hair over collar length must be fully tied back with a regulation navy or white ribbon or scrunchie. Any clips or combs used should be in neutral colours. Extreme hairstyles and colours are unacceptable, including obviously dyed hair, hairstyles that incorporate two starkly contrasting shades such as bleached blond and dark brown, hair dyed black and hair bleached very blond. If a student's hair colour or style is unacceptable she will be required to alter it within a set period of time.
- A watch and small silver or gold sleepers or studs may be worn if ears are pierced (one earring only per lobe). Students will be asked to remove other jewellery and it will be held at the College Office, clearly labelled, to be returned at the end of term.
- Students are not to wear make-up or coloured nail polish with their school uniform.
- Where extra warmth is needed, navy College scarves (as available from the uniform shop) and navy gloves may be worn with the winter uniform only.
- Students should carry their books etc. in the Mount Carmel College bags.
- Students are not permitted to eat or drink in public places, apart from designated eating-places, while in uniform. Chewing gum is not permitted.

**Primary – Summer (Boys)****Preparatory to Grade 2**

Jumper – brown  
 Shorts – grey  
 Open necked short-sleeved shirt – white  
 College back pack  
 Lace-up school shoes – black  
 Socks anklet – grey  
 College sun hat or cap

**Primary – Winter (Boys)****Preparatory to Grade 2**

Jumper – brown  
 Long Pants – grey  
 Long-sleeved shirt – white  
 College tie  
 College back pack  
 Black school shoes – lace-up only  
 Socks – grey  
 College sun hat or cap

**Sports Uniform (Boys)****Preparatory to Grade 2**

Gold polo shirt with College logo  
 College track suit  
 White College sports socks  
 Shorts – navy blue  
 White sandshoes

**Primary – Summer (Girls)****Preparatory to Grade 6**

Boater hat  
 Cardigan – navy  
 Dress  
 Blazer  
 College back pack  
 Brown school shoes – lace-up only  
 Ribbon, headband or scrunchie – navy or white  
 Socks anklets – white  
 Navy smock  
 College sun hat or cap

**Primary – Winter (Girls)****Preparatory to Grade 6**

Boater hat  
 Jumper – brown  
 Tunic – brown  
 Shirt – white  
 Tie  
 Blazer  
 College back pack  
 Navy smock  
 Brown school shoes – lace-up only  
 Ribbon, headband or scrunchie – navy or white  
 Socks knee-hi – fawn  
 Winter weight tights – fawn  
 College sun hat or cap

**Secondary – Summer****Years 7 – 10**

Boater hat  
 Cardigan – navy  
 Dress  
 Blazer  
 College back pack  
 Laboratory coat  
 Brown school shoes – lace-up only  
 Ribbon, headband or scrunchie – navy or white  
 Socks anklet – white  
 Panty hose 40 Denier – fawn  
 College sun hat or cap

**Secondary – Winter****Years 7 – 10**

Boater hat  
 Jumper – brown  
 Skirt – brown  
 Shirt – white  
 Tie  
 Blazer  
 College back pack  
 Laboratory coat  
 Brown school shoes – lace-up only  
 Ribbon, headband or scrunchie – navy or white  
 Panty Hose 40 Denier – fawn  
 Panty Hose 70 Denier – fawn  
 Winter Weight Tights – fawn  
 College sun hat or cap

**Sports Uniform (Girls)****Preparatory to Year 10**

Gold polo shirt with College logo and/or navy & gold sports top (Grades 3 – 10)  
 College track suit  
 White College sports socks  
 White sandshoes (No Dunlop Volleys/casual shoes/skate shoes)  
 Plain navy sports bag (Grades 3 – 10)

**Optional Items**

Rugby top  
 Navy regulation shorts  
 Navy scarf  
 Navy gloves  
 Navy vest  
 Navy leggings

**Compulsory Items**

(if representing the College)

- Navy & gold sports top  
(All sports – Grades 2 –10)
- Navy and gold singlet top & navy bike shorts  
(Athletics & Cross Country – Grades 3 – 10)
- Navy sports skirt & navy sports briefs  
(Netball, Hockey, Squash, Badminton & Tennis teams)
- Navy & gold College bathers and swimming cap  
(Swimming /Water Polo Grades 3 – 10)
- Navy regulation shorts (Soccer)
- College Hockey socks (Soccer, Hockey & Softball teams)
- Sailing vest (Sailing)
- Navy knickerbockers (Softball Grades 6-10)
- Navy regulation shorts, numbered singlet (Basketball)  
(College cap *only* to be worn with any College sports uniform when representing the College).

### **General Information**

The Kindergarten offers five week-day morning sessions which operate from 9.00 a.m. until 12.00 noon.

### **Meals**

Each child needs to bring their own morning tea, which they are able to handle independently. Children who stay for extended day care need to bring a packed lunch. We encourage parents to consider a variety of raw vegetables, dried and fresh fruit or sandwiches. Children are also required to bring their own drink in a container, with a screw top lid only, which they are able to handle independently. Lollies and chocolates are unsuitable for morning tea. Children are asked NOT to bring nuts to school, as we are encouraging of the Kindergarten to be a Nut Free Zone.

### **Uniform**

Children bring their art smocks on Monday and they leave them on designated hooks. Smocks are to be taken home to be laundered when necessary. The children wear their art smocks for indoor activities and outdoor water play. Sun hats are compulsory and must be worn for all outdoor activities. The children's coats and hats are to be left on their designated hook in the foyer. All items must be clearly labelled with the child's name.

If your child's hair is below shoulder length it must be secured into a ponytail or bun (for health and safety reasons) with accessories in the College colours.

### **Daily Routine**

The morning sessions are conducted as follows:

#### **8.30 - 9.00 a.m. Arrival time**

Children must be settled into Kindergarten for 9.00 a.m. commencement. We begin the formal part of the morning with a prayer.

#### **9.00 - 10.30 a.m. Indoor Program**

The children engage in a variety of planned activities in Religious Education, Science, Mathematics, Technology, The Arts and Studies of the Environment. Once a week the children visit the library and are involved in literature based activities. They may borrow one book per week, commencing from the second week of term.

#### **10.30 - 10.45 a.m. Morning Tea**

The children eat in the undercover area (weather permitting) or in the wet area on rainy days.

#### **10.45 - 11.30 a.m. Outside Program**

The outdoor area is an essential part of the learning environment for the children. The outdoor program will include sand play, use of the climbing equipment, water play and bike riding. Children have Physical Education & Music Lessons each week with specialist teachers.



### **11.30 – 11.50 a.m. Group Activities**

The children, as a group, engage in activities such as discussions, listening activities, language games, singing, music, movement, stories and poetry.

### **11.50 – 12.00 noon Collection Time**

The children pack up, collect their bags and we conclude the morning session with a prayer.

### **Parent Access**

Parents are very welcome to visit the Kindergarten classroom at any time. A parent help roster will be attached to the notice board at the entrance to the Kindergarten.

### **Excursions**

Excursions are a vital aspect of any Kindergarten program and we effectively utilise the local environment with regular excursions the Marieville Esplanade and Lambert Park. These excursions link into integrated units of work that provide learning experiences related to the expected outcomes of the curricula.

### **Kindergarten Uniform Requirements**

College Track Suit	Gold Polo Shirt
College Rugby Top	Navy Shorts
White Socks	Sandshoes (predominantly white)
Mount Carmel College School Bag	Art Smock (waterproof)
Sun Hat/Cap	Ribbon or Scrunchie (navy blue or white)

### **Before/After School Care**

Available from 7.30 a.m. to 9.00 a.m. in the mornings and from 3.00 p.m. to 6:00 p.m. in the afternoons both for Primary and Kindergarten students.

- \$7.00 for the morning session
- \$18.00 afternoon session
- Early Bird pickup (within the first hour of care) - \$12.00

### **After Kinder Care**

Our Kindergarten building becomes a childcare centre from 12.00 noon onwards each day. After Kinder Care is available from 12.00 noon until 3.00 p.m. for \$18.00 per session.

### **Vacation Care/Pupil Free Day Care**

Available from 8.30 a.m. to 6.00 p.m. - \$35.00

### **Child Care Cancellations**

As our childcare must be staffed according to numbers, notification of any amendments or cancellations to bookings is required by 10.00 a.m. each morning. A cancellation fee of \$15.00 will occur after this time.

### **Payment of Accounts**

#### **Regular Care**

Accounts will be issued fortnightly. Payment is required within seven days of issue of the invoice.

#### **Child Care Benefit (CCB)**

Child Care Benefit will be deducted from invoices as approved by the Family Assistance Office (FAO).

#### **Overdue Accounts**

Overdue accounts may attract interest and an overdue account fee of \$10 per month.

## ***Building Fund***

Mount Carmel College has had an ***Approved Building Fund*** for many years to raise funds for Capital Works at the College.

Over the years capital funds have been used to purchase adjacent properties, add classrooms and generally upgrade facilities. The College continues to work in line with its *Capital Development Plan* to ensure that our students are provided with the best possible learning environment. Our Arts/Technology area, College Library and Classroom redevelopment, the significant upgrade to two of our Year Seven classrooms and their environs and a major refurbishment of the upper level of our Primary building and the access to the Primary School as a whole are testament to this ongoing plan for improvement.

In 2009 we plan to re-locate our Music Room to an area in close proximity to the Drama Room, thus effectively creating a Performing Arts Complex.

Donations to the School Building fund are ***fully TAX deductible*** and significantly assist the College to put in place projects which are aimed primarily at enhancing educational outcomes for all our students. Donations can be made to the College by cheque, cash, credit card, Bpay or EFTPOS and Tax Receipts will be issued.

While contributions to the Building fund are optional, you are urged to take up the opportunity of directly supporting the Capital Works programme of the College. Your generosity is very much appreciated.

**MOUNT CARMEL  
COLLEGE  
2009 FEES AND LEVIES**



Grade	Fees	Levies	Total	10 Monthly Instalments
Kindergarten	\$1679		\$1679	\$168
Prep	\$1326	\$353	\$1679	\$168
1	\$1326	\$353	\$1679	\$168
2	\$1326	\$353	\$1679	\$168
3	\$1551	\$425	\$1976	\$198
4	\$1602	\$510	\$2112	\$211
5	\$1602	\$510	\$2112	\$211
6	\$1602	\$510	\$2112	\$211
7	\$1818	\$632	\$2450	\$245
8	\$1904	\$522	\$2426	\$243
9	\$1988	\$608	\$2596	\$260
10	\$1988	\$718	\$2706	\$271

**Grade 6 – 10 Activities Day costs and Enrichment course charges for Grades 9 & 10 are added to the levy component of the February invoice.**

**Invoices to be billed from February to November.**

**Discounts on Tuition Fees**

3 children – 10% for each child in a Tasmanian Catholic school

4 children – 20% for each child in a Tasmanian Catholic school

5 or more children – 30% for each child in a Tasmanian Catholic school

**Levies**

The levies are charged annually to help meet the costs of providing materials for the various teaching programmes. The levies include all excursions and co-curricular activities and vary to cover camps, learn-to-swim programmes and sacramental programmes.

‘Activities Day’ costs (Grades 6 – 10) and charges for Enrichment courses (Grades 9 & 10) are extras and will be added to the February invoice.

**Invoicing of Fees and Levies**

The fees and levies will be invoiced in ten monthly instalments from February to November. Direct debit, Bill pay, Direct Credit, Centrepay and EFTPOS facilities are available.

**Early Bird Discount**

Payment of the annual account by the end of March will attract an early bird discount of \$60 per enrolled student for payments by cash or cheque. Discounts will be lower for payments by credit.

**Overdue Account Fee**

An Overdue account fee of \$10 may be charged on overdue accounts.

**Fees for Late Commencement/Early Departure**

Should a student commence or conclude his/her studies at Mount Carmel College part of the way through a month, a proportion of the relevant fees will be charged.

For students commencing up to and including the 15<sup>th</sup> of the month, full fees will be charged. Commencing after the 15<sup>th</sup> of the month, 50% of normal fees will be charged.

For students concluding up to and including the 15<sup>th</sup> of the month, 50% of the normal fees will be charged. Concluding after the 15<sup>th</sup> of the month, full fees will be charged.

**Notice of Withdrawal**

Parents are requested to provide written notice of withdrawal of a student to the Principal. The required period of notice is one term in advance. In lieu of notice one half term's fees may be charged.

**Fee Variations**

Families who anticipate or are experiencing difficulty in paying fees are invited to contact the Principal or Finance Officer. Alternative payment arrangements may be considered or negotiated.

Public transport access to Mount Carmel College is exceptionally good. The Metro bus stops are located at our 'front door' and buses travelling along Sandy Bay Road connect with northern, western and eastern bus services in the city. Metro buses also provide direct transport to the southern suburbs including Fern Tree. If a student needs to catch a second connecting bus that trip is free. Metro timetables can be sourced from the following website address: [www.metrotas.com.au](http://www.metrotas.com.au) or by ringing the Metro hotline 132201.

Contract services are those in mainly rural areas and in most cases are provided free of charge. These services cover the following routes:

### **The Huon**

Robert's Coaches (Phone/fax 62641174 or mobile 0412979164) provide a service to Mount Carmel departing from the following destinations Deep Bay, Cygnet, Huonville, Geeveston, Judbury shop. An afternoon service is also provided.

### **Eastern Shore to Richmond and Campania**

A Hobart Coaches bus leaves Campania and travels via Richmond, and Cambridge.

It travels through the city and stops in Nelson Road, Sandy Bay. In the afternoon the bus picks up at the same site and connects with another bus, which leaves the city to travel via Richmond and Cambridge to Campania.

A direct route to the eastern shore departing Quorn Street is available and travels to Rosny, South Arm and Acton. This is not a free service unless a student is able to acquire a concession pass.

The College has also introduced a dedicated eastern shore to the College service, utilising the College Bus, leaving from Bus Stop 4, East Derwent Highway, Lindisfarne at approximately 7.30 a.m. and travelling a designated route to arrive at the College at 8.25 a.m. The cost of this service is \$15.00 return or \$10.00 one way, per student per week. Further information is available from the College by telephoning 62167900.

### **Dunalley**

A Redline coach leaves Dunalley travelling through Copping, Forcett, Sorell, Midway Point, Cambridge to travel to Mount Carmel. In the afternoon the coach leaves Mount Carmel College from the corner of Quorn Street and Nelson Road.

### **The Channel Area**

A Lovell's Coach (phone 62 674405) leaves Woodbridge shop and travels via Kettering Shop, Oyster Cove Fruit and Vegetable Shop. At Snug School students transfer and travel via the Channel Highway through Margate, and via Main Street, Kingston, to arrive at the Mount Carmel College bus stop in Sandy Bay Road.

In the afternoon, the Lovell's Coach departs the Derwent Sailing Squadron car park stopping at the same stops on the way home.

**Blackmans Bay**

A Lovell's Coach (Phone 62674405) leaves Roslyn Ave 1st stop past Algona, Blackmans Bay to travel to the Mount Carmel bus stop on Sandy Bay Road.

In the afternoon the Lovell's Coach departs the Derwent Sailing Squadron car park finishing at the top of Suncoast Drive.

A Lovell's service to Hobart via Mount Carmel is also provided leaving the top of Suncoast Drive, travelling via Taroona to Mount Carmel.

In the afternoon the bus collects Mount Carmel students at the Derwent Sailing Squadron car park stopping at the same places on the return trip finishing at the top of Suncoast Drive.

**Kingston**

Lovell's also conduct a bus service, which leaves from Sunny Avenue, to Mount Carmel via the Southern Outlet.

In the afternoon the bus departs the Derwent Sailing Squadron car park stopping at the same places on the return trip.

*It is recommended that parents directly contact the bus service providers to confirm bus stops and timetables.*

Copies of the most current timetables are also available from the College Office.

## *Secondary Curriculum*

Our tradition of academic excellence speaks to our students of encouragement to achieve their best in learning. Implicit in our Vision Statement is our understanding of and commitment to the development of the giftedness of each student as a unique individual.

The Secondary curriculum offers a breadth of opportunity for all our students in the learning areas of religious education, mathematics, the arts, english, health & wellbeing, languages, studies of society and environment, science and technology. A rich foundational experience in a broad selection of subjects is provided in Years 7 and 8. Learning is deepened in Years 9 and 10 where some specialisation occurs prior to moving on to post Year 10 education.

We believe that the journey of education should be life giving, empowering students to develop a confidence in their own abilities and a capacity to build a personal vision for themselves which enables all students to be fully human, faith filled and articulate young women, able to use their talents to make a difference in their world. Their learning should not confine but rather it should give a freedom and a permission to explore, question, evaluate and commit.

We are a Christ-centred community and as such all teaching and learning occurs within the context of the Gospel values, specifically justice and compassion. In this way our students are challenged to use their gifts well, respecting and caring for the needs of self and others and walking forward strong in faith, to be women of knowledge, integrity and truth.

### **Years 7 & 8**

The following core subjects are studied by all students in Years 7 and 8:

- \* Religious Education
- \* English
- \* Mathematics
- \* Science
- \* Health & Wellbeing
- \* SOSE (Studies of Society & Environment)

Students in Years 7 and 8 also study the following specialist subjects:

Art

Music

Drama

Technology (Foods, Textiles and Information Technology)

In Year 7 all students study both Japanese and French. In Year 8 students continue their study of either Japanese or French.



## Years 9 & 10

In Years 9 and 10 the following core subjects are studied by all students:

- \* Religious Studies
- \* English
- \* Mathematics
- \* Science
- \* Health & Wellbeing
- \* Studies of Society and Environment (History/Geography)

In addition, Year 9 and 10 students choose three subjects from the following list of options:

Art, Craft & Design	Adventure Education (Year 10)
Applied Technology/Fashion & Lifestyle	Japanese
Business Studies	Mathematics Methods (Year 10)
Drama	Child Studies (Year 9)
Computing	Science & Mathematics Extended (Year 9)
Food Studies	Sport Science
French	Music

### Enrichment Courses

Students in Years 9 and 10 also select two Enrichment Course subjects of approximately 25 hours duration. Possible options may include:

Art	Community Service
Dance	Fitness
Extreme Sports	Graphic Design
Ceramics	School Newspaper
Double Helix Science	Cooking for All Occasions
Stage Crew (Year 10)	Textiles
Web Page Design	

A stimulating and exciting environment for learning is created for our Primary children at Mount Carmel College. The activities in which our children are engaged are designed to develop skills, knowledge, a love of learning and a respect for Christian values.

### **Religious Education**

Our programme aims to develop within each student a loving relationship with Jesus. The Christian message permeates all aspects of Primary School life.

### **English**

Teachers at Mount Carmel College believe that all the children in their care must be equipped with the literacy skills necessary for them to participate fully in society. Learning Support staff provide invaluable assistance to our students in this key learning area.

### **Mathematics**

The development of numeracy skills is a priority on a daily basis in our Primary classrooms. In 2008, Mount Carmel was a pilot school for a project aimed at improving numeracy teaching and learning. Every student from Preparatory to Grade 6 completed an individual numeracy interview at the beginning of the year to pinpoint areas of understanding, as well as areas of misconception. The project has proved to be invaluable for teachers and students and will be expanded in 2009.

### **Studies of Society and Environment**

The study of people, places, the past, different cultures and the environment is integrated across the curriculum. Our students make connections with the community through guest speakers and regular excursions.

### **Science**

An openness to new ideas, a respect for evidence and the development of reasoning and clear thinking are promoted through the Science Programme. A practical, hands-on approach to Science makes it an exciting area of learning for our students.

### **Technology**

Sharing a campus with our Secondary School offers us excellent facilities and professional personnel. Access to computer laboratories and the availability of a wide range of software and equipment in our Primary classrooms suited to integrated studies have enabled us to develop a highly effective Information Technology Programme. All Primary classrooms have Internet, e-mail and laptop computer access, which opens doors to information and communications.



## **LOTE**

Students from Grade 4 to Grade 6 learn Japanese language and culture. Primary students are fortunate to have the opportunity to meet and work with visitors from Japan through the Secondary cultural exchange programme.

## **The Arts**

Specialist teaching is offered in the area of Music with weekly lessons and separate choral activities. Performances for parents and grandparents are held throughout the year.

Class teachers work to develop specific skills in dance, drama, media and visual arts. Students regularly view performances by visiting entertainers or by attending local productions off campus.

Excellent facilities for The Arts are shared by the Primary and Secondary sections of the College.

## **Health and Wellbeing**

Students are encouraged to participate in a variety of sports and physical activities. Specialist Physical Education staff conduct a sequential and structured skill development programme in each class.

One afternoon a week is devoted to a games approach to sports.

## **Enrichment Activities**

Mount Carmel College prides itself on offering a wide range of enrichment activities for its students. Many opportunities are open to children to participate in 'extra' activities such as instrumental tuition, Outdoor Education Camps (Grades 4, 5 and 6), Debating and a wide range of sports including Netball, Hockey, Hookin2Hockey, Swimming, Soccer, Athletics, Water Polo and Softball.

## **One School**

Staff and students in both Primary and Secondary work together to nurture all the students in our College. 'Buddy' systems between younger and older students provide invaluable learning opportunities as well as fostering a lively school spirit. We adopt Restorative Practices at Mount Carmel as our way of relating with each other. Restorative Practice offers processes that can help all students learn to understand and deal with their own emotions in ways that build stronger relationships.

## *Co-curricular Involvement*

For a small College, the number and variety of co-curricular activities on offer are quite remarkable. We firmly believe in encouraging our students to participate fully in the life of the College, which enables personal development, and growth in school spirit. As individuals, the students consider the options and take up sporting, cultural and leadership involvements, which will complement and nurture their unique giftedness. Co-curricular endeavours are pursued in a spirit of enthusiasm and cooperation.

The performing and creative arts are avenues for students to achieve exceptionally high standards. The College Drama Production has established a fine tradition of performance. Music and Choir are practised weekly and provide a rich tapestry of sound. Music enhances each liturgical celebration and supports the spiritual life of the College. Creative Arts students are encouraged to explore a variety of areas such as drawing, ceramics, sculpture and painting. Outreach, including the work of St. Vincent de Paul, takes students into the wider community to help those in need.

Debating teams vigorously research challenging topics and public speaking opportunities are taken up with enthusiasm and success.

Sport is an integral part of life at Mount Carmel. Opportunities for sporting involvement are extensive and may include Gymnastics, Badminton, Hockey, Swimming, Athletics, Netball, Diving, Table-Tennis, Tennis, Squash, Touch-Football, Cross-Country, Triathlon, Cricket, Softball, Surfing, Basketball, Soccer, Water Polo, Equestrian, and Sailing. Students are encouraged to be active and to participate in the sports of their choice in order to enhance fitness and introduce balance into their lives. Our emphasis is on enjoyment, teamwork and good sportsmanship rather than winning at all costs!

While students are invited to participate fully in co-curricular activities we emphasise the need for them to carefully consider their commitments, so that sufficient time is left for rest and relaxation.



## *Creed of Rights & Responsibilities*

As an educational community that strives to nurture, challenge and care for each member we believe that teamwork is essential in maintaining positive relationships between students, staff and parents. An understanding of each community member's rights and responsibilities is integral to creating an environment, which promotes the social and emotional wellbeing of all.

### **For students this means:**

<i><b>Rights</b></i>	<i><b>Responsibilities</b></i>
To learn.	Not to interfere or distract the learning of others and to participate in learning activities with effort and cooperation.
To be treated with respect and fairness.	To treat others with respect and fairness irrespective of individual differences.
To have opinions heard and respected.	To hear and respect the opinions of others.
For personal property to be safe and free from interference.	To ensure the safety of own belongings and not to steal, damage or destroy property belonging to other people.
To receive support, respect and care.	To respect, support and care for others.
To move freely and safely in and around the College without fear of intimidation.	To observe safety rules and not to intimidate other people emotionally or physically.
To learn in a clean and tidy environment.	To maintain the school environment by not littering, destroying or defacing school property.
To have fair access to College resources.	To share resources and be cooperative.

### **For Staff this means:**

<i><b>Rights</b></i>	<i><b>Responsibilities</b></i>
To work or teach without distraction.	To provide or assist in the delivery of an educational program which meets the needs of the students.
To be treated freely and safely around the school without fear of intimidation.	To work to ensure that others are safe and free from intimidation.
For personal property to be safe, respected and free from interference.	To respect the property of others.
To have a private life.	To respect the privacy of colleagues, students and parents.
To receive appropriate support from school and the school community.	To give appropriate support to the community.
To be shown courtesy and spoken to politely.	To be courteous and well mannered.
To a clean and tidy College.	To maintain and improve the school environment both inside and outside the classroom.

### **For parents this means:**

<i><b>Rights</b></i>	<i><b>Responsibilities</b></i>
To be aware of the educational programs of the school.	To support the educational programs of the school and their implementation.
For their children to receive a quality education.	To support the school community.
To be fully informed of the behaviour and progress of their children.	To attend Parent/Teacher interviews and to keep the school informed of matters which may affect the education of their children.
To be shown courtesy and spoken to politely.	To be courteous and well mannered.
For their children to be safe in the school environment.	To act in a responsible and safe manner when delivering and collecting children from school.
For personal property to be safe and free from	To respect the property of others.

interference.	
To be involved in all College activities.	To support College activities. For example, Parent Information nights, sporting teams, committees, Fairs etc.

## **Context and Rationale**

The Mount Carmel College community actively seeks to foster the development of self aware and self-directed students. Using Gospel values as a focus for their lives, each student should participate actively in the community, while at the same time, being affirmed as a unique individual deserving of respect.

The Behaviour Management Policy is based on sound and universally understood principles which support the rights and responsibilities of all staff, students and parents. Restorative practices focus attention on the quality of relationships within the whole school community. This presumes an acceptance of clear and reasonable expectations and an acknowledgement of personal accountability.

At Mount Carmel College the development of the whole person is the fundamental focus of behaviour management practices. Every student is encouraged to grow spiritually, intellectually, emotionally and socially. Self-management, the acceptance of personal and group rights and responsibilities and the maintenance of effective behaviour management practices and procedures underpin behaviour management at the College.

Every member of the College community is encouraged to commit to:

- The Catholic ethos of the College
- The charism of the Sisters of Charity
- The Creed of Rights and Responsibilities
- College expectations / procedures

## **Principles**

All students, staff and parents are expected to/should aspire to:

- Give witness to the message of the Gospel
- Affirm the essential goodness of each individual
- Respect the dignity of the human person through consideration and courtesy
- Develop a sense of responsibility for actions and their consequences
- Develop the capacity to re-affirm, repair and rebuild relationships
- Develop reflective practices in relations to behaviour
- Trust in and commit to fair process



## *Restorative Practice Framework*

We adopt Restorative Practices at Mount Carmel College as our way of relating with each other. The aim of Restorative Practice is to restore right relationships and bring about healing after some hurt or harm has been done to another or others. It has, at its heart, the key Gospel values of reconciliation, responsibility, integration and resolution of conflict. Restorative Practice offers processes that can help all students learn to understand and deal with their own emotions in ways that build stronger relationships.

The Restorative Practice motto within the College is Triple R: **Respect, Restore, Repair.**

Restorative Practice includes the following four key elements:

- Focus upon harm and relationships, not on blame and punishment.
- Working **with** one another
- Importance of fair process
- Key restorative questions:
  - What happened?
  - What were you thinking of at the time?
  - What have you thought about since?
  - Who has been affected by what you have done?
  - In what way?
  - What do you think you need to do to make things right?

By incorporating these key elements in the process of Restorative Practice the students build a powerful basis for experiencing and building healthy dialogue with each other.



## *Vision Statement*

Mount Carmel College, founded in 1942 by the Sisters of Charity, is a Kindergarten to Year 10 school in the Catholic tradition.

In a vibrant educational community, individuals are encouraged to develop their potential, live their faith, acquire a love of learning and contribute to society with confidence and integrity.

- We Nurture
- We Challenge
- We Care



## *Mount Carmel College*

With stunning views of the River Derwent, Mount Carmel College is located on picturesque grounds in the suburb of Sandy Bay, just 10 minutes from the centre of Tasmania's capital city, Hobart.

Address:

361 Sandy Bay Road, Sandy Bay, Tasmania, 7005

Postal Address:

PO Box 217, Sandy Bay, TAS 7006

Phone: 03 62167900

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Email: [info@mountcarmel.tas.edu.au](mailto:info@mountcarmel.tas.edu.au)

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